

# AI ENGINEERING SERVICES LIMITED

(A Wholly Owned Subsidiary of AI Assets Holding Limited)



Ref. No.: AIESL/HR-HQ/2024/4777

Date: 04/09/2024

## **GRADUATE ENGINEER TRAINEE- SUPPORT SERVICES**

AIESL is a fully owned subsidiary of AI Assets Holding Company limited and is a Public Sector Undertaking of Government of India. AIESL is the largest MRO in the aviation industry of India approved by DGCA (India) under CAR 145, to undertake MRO activities in India. AIESL manages and maintains Airbus, Boeing & ATR's fleet with highest degree of the Technical Dispatch Reliability, with its major hangars and bases located at all the major metros. The company has state of the art capabilities for Overhaul and Maintenance of Aircraft and its components. AIESL provides its maintenance services to the prime customers like Air India (now a private business entity), and other Indian Airlines. As an independent MRO AIESL has embarked on business growth strategy through extensive marketing and brand building for capturing MRO service requirements of other aviation operators. AIESL employs around 5000 skilled workers including Aircraft Maintenance Engineers and Aircraft Technicians.

AIESL invites applications from Indian Nationals fulfilling the requirements as on 1<sup>st</sup> September' 2024 to fill up posts of **GRADUATE ENGINEER (TRAINEE)** and also to form a panel for future requirements, on a Fixed Term Employment basis for an initial period of five years and further extension based on the Company's requirement and subject to performance of the candidate. The selected candidates may be posted at any region/station of the company depending upon the requirement of AIESL.

### **1. NUMBER OF VACANCIES:**

Total estimated present and future vacancies are as follows, which may, however, vary depending upon actual requirement of AIESL.

<b>DISTRIBUTION OF VACANCIES</b>	
<b>LOCATIONS</b>	<b>NO. OF VACANCIES</b>
DELHI	03
MUMBAI	10
KOLKATA	01
HYDERABAD	02
NAGPUR	04
THIRUVANANTHAPURAM	05
<b>TOTAL</b>	<b>25</b>

*Reservation and concessions/relaxation for SC/ST/OBC/Ex-Servicemen candidates would be as per Government Directives in this regard.*

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## **2. ELIGIBILITY CRITERIA AS ON 1<sup>ST</sup> SEPTEMBER' 2024**

### **QUALIFICATION**

Candidates with B.E/ B. Tech Degree in Aeronautical/ Mechanical /Electrical/ Electronics/ Telecommunications/ Instrumentation/ Electronics & Communication/ Industrial/ Production Engineering or its equivalent from a Govt. recognized Institute/ University with 60% and above along with a valid **GATE Percentile** of 85% & above (80% & above for SC/ST/OBC) may apply application in the prescribed format as attached. On scrutiny of the applications, Management would decide the number of candidates to be called for the interview for filling up vacancies mentioned and to form a panel for future requirements.

### **AGE LIMIT AS ON 01<sup>ST</sup> SEPTEMBER 2024:**

<b>GENERAL/ EWS</b>	:	NOT ABOVE 28 YEARS
<b>OBC</b>	:	NOT ABOVE 31 YEARS
<b>SC/ ST</b>	:	NOT ABOVE 33 YEARS

Ex-Servicemen: Upper age limit of 28 years would be relaxed to the extent the candidate served in a regular post in Army/Navy/Air Force before retirement/release or discharge from such post plus three years.

## **3. EMOLUMENTS**

Graduate Engineer Trainee – Support Services cadre will be paid a stipend of Rs. 40,000/- during the first year of training. Thereafter, will be graded as Assistant Engineer, subject to completion of training and performance assessment/level examination, etc. and will be paid an all-inclusive emoluments ranging between Rs. 59,000/- p.m. to Rs. 79,000/- p.m. over a period of four years (excluding training period), depending upon the length of service/experience.

### **SERVICE BOND**

Selected candidates will be required to execute a bond to complete training and serve the company for a minimum period of **5 years.** On being appointed as Assistant Engineer, a bond guarantee to reimburse the company an amount of **Rs. 3 Lakh** in the event of his/her leaving before completion of the bond period of **5 years.**

### **PERIOD OF CONTRACT**

Fixed Term Contract for a period of 5 years (including Training period) which may be extended for further period based on performance and requirement of AIESL. The candidates will have a career in the organization as per Fixed Term Employment Scheme (FTE Scheme of AIESL).

**AI ENGINEERING SERVICES LIMITED**  
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**4. HOW TO APPLY:**

Candidates who wish to apply are advised to print the Application Format attached below, and send the duly filled self-attested application through Post/ Speed post/ Courier at following address in an envelope that must be super scribed with '**Application for the post of Graduate Engineer Trainee- Support Services**'.

Candidates are also advised to submit their details via *the Google Forms link provided in AIESL website.*

*NOTE: Incomplete or non- receipt of physical application form, the candidature shall not be considered even though the Google form is filled-up.*

**Post Applied for Graduate Engineer Trainee -ESS**

To,

**Chief Human Resources Officer**

AI Engineering Services Limited  
Personnel Department,  
2<sup>nd</sup> Floor, CRA Building,  
Safdarjung Airport Complex,  
**Aurobindo Marg, New Delhi – 110003**

**The last date of receipt of application is 17:00 hours on 24<sup>th</sup> September' 2024 on the above address. Applications received after the last date will not be entertained.**

Applicants serving in Government/ Semi-Government/ Public Sector Undertakings/Autonomous bodies /institutions funded by government should *apply through proper channel and also submit No- Objection Certificate from their present employer prior to interview.* Otherwise, candidature will not be considered for the post.

Therefore, candidates are required to obtain the same before applying. Further, it is mandatory to produce the same NOC at the time of Document Verification.

Management reserves the right to change in above schedule/ conditions, based on requirements.

- a) Self-attested copies of supportive documents in respect of:
1. Educational Qualification (i.e. SSC, HSC, 1<sup>st</sup> year, 2<sup>nd</sup> year 3<sup>rd</sup> year and 4<sup>th</sup> Year Graduation or higher education with mark sheets for each year), as applicable.
  2. Date of birth proof (Original School Leaving Certificate or attested photo copy duly signed by the Principal of same School/College and SSC passing certificate.)

**AI ENGINEERING SERVICES LIMITED**  
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3. The Demand Draft for an amount of Rs. 1,500/- (Rupees One Thousand Five Hundred only) drawn in favour of AI Engineering Services Limited, payable at New Delhi (Not Applicable for SC/ST/Ex-Servicemen).

Application fee, once remitted, shall not be refunded under any circumstances even if rejections of application due to ineligible for that applied post.

4. Application without the prescribed fee would not be considered and summarily rejected.
5. Caste Certificate in original in the prescribed format along with self- certified photo copy in case of SC/ST/OBC candidates.

The application, in the prescribed format, must be submitted along with the above mentioned requisite documents. Original Certificate should not be submitted with the application, but should be brought for verification along with one set of photocopies. The Company is not responsible for returning any original or copies of certificates/testimonials submitted along with the application. Candidates who fail to produce the original testimonials for verification may not be allowed for the Selection process.

- b) Candidates belonging to OBC Category must submit a duly attested photocopy of Non-Creamy Layer certificate issued in current financial year in the format as prescribed by Government of India and issued by the Competent Authority. The certificate, inter-alia, must specifically state that the candidate does not belong to socially advanced sections excluded from the benefits of reservation for OBC in civil posts and services under the Government of India. The Certificate should also contain the Creamy Layer Exclusion clause. The Certificate produced by the candidates of OBC community should be as per the Central List of OBCs published by the Government of India and not as per State List.
- c) Candidates, who are working as Contractual Employee in Government / Semi- Government / PSUs / Autonomous bodies or institutions funded by government, also have to produce NOC mandatory.

## **5. SELECTION PROCEDURE**

Selection procedure involves personal interview of the candidates who prima facie meets eligibility criteria & Pre-Employment Medical Examination. The short listed candidates will be inducted as per vacancies subject to being found FIT in the Pre-Employment Medical Examination.

### **GENERAL CONDITIONS:**

- a. The short listed candidates will be considered for engagement on the fixed term Contract basis, subject to their medical fitness prescribed for the post. The selected candidates may be posted in any station/ region of the Airline.
- b. Candidates will have to bear the cost of the Pre-Employment Medical examination(s). Any additional tests, if required, the additional cost thereof will also have to be borne by the candidate.
- c. Reservation and concessions/relaxations to SC/ST/OBC/Ex-Servicemen candidate would be extended as per Government Directives in this regard.
- d. SC/ST candidates fulfilling the requirements and appearing for Personal Interview residing beyond 80 KMs. from the Test Centre and not employed in any Government/Semi-Government/Public Sector Undertaking or Autonomous Bodies will be reimbursed second class to and fro rail/bus fare by the shortest route as per rules, on production of evidence to that effect.

**AI ENGINEERING SERVICES LIMITED**  
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- e. Applications which are unsigned/incomplete/mutilated/received after the prescribed date and time will be rejected.
- f. The applicant must ensure that they fulfill all the eligibility criteria as on 01/09/2024 and that the particulars furnished by them in the application are correct in all respects. Candidates failing to bring the relevant original and photocopy of testimonials will be disqualified. At any stage of the Selection Process, if the particulars provided by the candidate in the application or testimonials supplied are found incorrect/false or not meeting the eligibility requirements prescribed for the post, the candidature is liable to be rejected and, if appointed, services terminated without giving any notice or reasons thereof.
- g. Any canvassing by or on behalf of the candidate or bringing political or other outside influence with regard to their engagement/selection will be considered as **DISQUALIFICATION**.



**APPLICATION FORMAT**

**For Office Use Only**

**Date of Personal Interview:** \_\_\_\_\_

**Remarks: Eligible / Not Eligible**

**Any Other:** \_\_\_\_\_

**FORMAT OF APPLICATION**

To,

Chief HR Officer  
AIESL- Personnel Department,  
2<sup>nd</sup> Floor, CRA Building, Safdarjung Airport Complex,  
Aurobindo Marg, New Delhi — 110003.

Paste recent  
Colour  
Photograph and  
sign across  
(Passport size)

**POSITION APPLIED FOR**

(Write in Capital Letters): \_\_\_\_\_

1. Preferred Place of Interview : \_\_\_\_\_ (Delhi OR Mumbai)
2. Choice of Place of Posting  
1<sup>st</sup> Preference: \_\_\_\_\_  
2<sup>nd</sup> Preference: \_\_\_\_\_  
3<sup>rd</sup> Preference: \_\_\_\_\_
3. Full Name ( in Block Letters): \_\_\_\_\_  

	First	Middle	Last
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a) Father' s Name \_\_\_\_\_
4. Date of Birth (DD/MM/YYYY): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
5. Age As on 01/09/2024: Years \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_
6. Place and State of Birth: \_\_\_\_\_
7. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pincode: \_\_\_\_\_

**AI ENGINEERING SERVICES LIMITED**  
(A Wholly Owned Subsidiary of AI Assets Holding Limited)



- a) Telephone No.(Residence with STD Code): \_\_\_\_\_
- b) Mobile: \_\_\_\_\_ c) Email:: \_\_\_\_\_

8. Gender (please tick whichever applicable) : MALE / FEMALE

9. Marital Status: Mark "X" in appropriate Box.

Unmarried	Married	Divorce	Widow(er)	Separated

10.

10a) Nationality:	10b) Religion:
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- i) Do you have fluency in English : Yes/ No
- ii) Conversant with local language : Yes/ No
- iii) Proficiency in Computer Skills : Yes/ No

11. a) Whether EWS/SC/ST/OBC/OTHERS: (Also mention sub-caste):

Sub-Caste	SC	ST	OBC	OTHERS	EWS

(Indicate category to which you belong by marking "X" in the appropriate box and also mention **sub-caste**)

If SC/ST — attach copy of the caste certificate as per Central Govt. Format.

If OBC, furnish current certificate including the "Non-Creamy Layer Clause". OBC Community should be as per the Central List of OBCs published by the Govt. of India.

If EWS, recent Income and Asset Certificate issued by a Competent Authority (Not below the rank of Thasildar) in the format prescribed by Government of India for EWS candidates.

b) **Whether Ex-Servicemen** : YES / NO

(If yes, furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents.)

**AI ENGINEERING SERVICES LIMITED**  
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**Whether working in any Govt./Semi-Govt. / Public Sector Undertaking or autonomous body.**

(If "YES" enclose "No Objection Certificate")      YES / NO

**12. GATE SCORE**

VALID GATE SCORE	QUALIFYING YEAR	VALID UPTO	TOTAL PERCENTILE

**13. EDUCATIONAL QUALIFICATIONS: (MATRICULATION / SSC ONWARDS)**

Examination(s) passed	(Specify Degree /Diploma/ Course/ Subjects)	Name of the University / Institution	Date, Month and year of passing (dd/mm/yyyy)	Duration (in Years )	Percentage of Marks
10th (SSC)					
12th (HSC or pre-degree)					
B.E/B. Tech					
Additional Qualifications					

Candidates must carry all original testimonials along with a set of self-certified photo copy of academic qualifications



**AI ENGINEERING SERVICES LIMITED**  
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14. Details of related **Work Experience:** (Period / Capacity / Salary):

(Attach separate Sheet if required)

<b>NAME OF THE COMPANY</b>	<b>PERIOD OF EMPLOYMENT (SPECIFY DURATION)</b> (dd/mm/yy to dd/mm/yy)	<b>POSITION HELD</b>	<b>NATURE OF JOB</b>	<b>SALARY DRAWN</b>

15. Particulars of Demand Draft (in favour of **AI Engineering Services Ltd.** Payable at New Delhi)

<b>Name &amp; Address of the issuing bank and branch.</b>	<b>Date of issue</b>	<b>Demand Draft No.</b>	<b>Amount</b>

16. Do you have any relative working in AI Engineering Services Ltd. / AI Airport Services Ltd. / Hotel Corporation of India Ltd./ Airline Allied Services Ltd. (AASL). If yes, furnish the details as follows:

<b>NAME</b>	<b>DESIGNATION</b>	<b>COMPANY</b>	<b>RELATIONSHIP</b>

17. (a) Whether any penalty/punishment was awarded to the applicant during the last 05 years.

If yes, the details thereof i) Civil / Criminal  
ii) Departmental Inquiry

Yes	No
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**AI ENGINEERING SERVICES LIMITED**  
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**Copies of following documents must be attached with the application**

(Please also bring all ORIGINALS for verification along with self-attested photo copies at the time of Interview)

1	Application Fee, wherever applicable	
2	Two additional recent passport-size photographs	
3	School leaving Certificate as proof of age	
4	Caste Certificate in case of SC/ST/OBC/EWS	
5	Matriculation Mark-sheet and SSC Passing Certificate	
6	Degree Mark-sheet and Passing Certificate (with copies of Mark-sheets of all Semesters), as applicable	
7	All Other Mark-sheets / Certificates	
8	Discharge Certificate in case of Ex-Serviceman	
9	Experience Certificate(s) (if any)	
10	Applicants working in Government/ Semi-Government/ Public Sector Undertakings or autonomous bodies, to submit NOC from their organization.	
11	VALID GATE SCORE CARD	

**Non –submission of the documents will result into disqualification.**

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(Eligible SC/ST candidates to get this form filled at the time of Personal Interview)

**Sub: Reimbursement of Fare to eligible SC/ST Candidates-Personal Interview for the post in GET-ESS**

Eligible SC/ST candidates, if not employed in Govt./Semi Govt./Public Sector Undertaking/Autonomous Body, and residing more than 80 kms away from the test center are eligible to get reimbursement of 2<sup>nd</sup> class to & fro rail/bus fare by the shortest route on production of **photocopy of fare, caste certificate, cheque leaf of bank account**. Such SC/ST candidates may fill in this form beforehand and attach copy off are, caste certificate, cheque leaf. The candidate should attach this form with their application in the prescribed format to effect payment to them, if eligible for payment, in due course of time through ECS/ Money order. Incomplete application or application not attached with copy of, caste certificate, cancelled cheque leaf shall not be considered for reimbursement.

1. Name: \_\_\_\_\_
2. Application No. /Registration No: \_\_\_\_\_
3. Category- SC/ST: \_\_\_\_\_
4. Address: \_\_\_\_\_
5. Name of Bank: \_\_\_\_\_
6. Bank account no: \_\_\_\_\_
7. Bank IFSC No. : \_\_\_\_\_
8. Whether working in Govt. /Semi Govt. /Public Sector Undertaking/ Autonomous Body-- Yes/No
9. Distance from Residence to the Centre and back (In Km.)- : \_\_\_\_\_
10. 2<sup>nd</sup> Class to &fro fare by shortest route by rail (in INR),Pl give the details if travelled by train: \_\_\_\_\_  
\_\_\_\_\_
11. 2<sup>nd</sup> class to &fro fare by shortest route by Bus (in INR),give the details if travelled by bus-: \_\_\_\_\_

I state that the above information is true and correct.

Place:

Name & Signature of the Candidate

Date:

**AI ENGINEERING SERVICES LIMITED**  
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Annexure-1

**OBC FORMAT**

**Form of certificate to be produced by Other Backward Classes applying for appointment to posts under the Government of India.**

This is to certify that.....Son of .....  
Village.....District/Division.....in the State  
Belong to the Community which is recognized as a Backward Class under the Government of India, Ministry of Welfare Resolution No.12011/68/93- BCC(C), dated 10<sup>th</sup> September 1993 published in the Gazette of India Extra-Ordinary Part I, Section I, dated 13<sup>th</sup> September 1993.

Shri.....and/ or his family ordinarily reside(s) in the ..... District / Division of the .....State.

This is also to certify that he/she does not belong to the person/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No.36012/22/93-Estt.(SCT), dated 8.9.93.

Seal

District Magistrate Deputy Commissioner etc.

N.B. (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

Where, the certificates are issued by Gazetted Officers of the union Government or State Governments, they should be in the same form but countersigned by the District . Magistrate of Deputy Commissioner (Certificate issued by Gazetted Officers and attested by District Magistrate/Deputy Commissioner are not sufficient).